

ASSISTANT MUSIC AND WORSHIP DIRECTOR

Contracted Hours: As needed 2 – 7 hours weekly

Supervisor: Director of Music and Worship, Wesley United Methodist Church

Wesley UMC Mission: *to make disciples of Jesus Christ for the transformation of the world*

Wesley UMC Vision: *To reach our uncommitted neighbors by building transformative relationships, connecting them with Christ.*

Music and Worship Vision: Wesley Worship Arts exists to glorify God, communicate the gospel, and to bring ourselves and others into a closer relationship with our Creator through the Arts.

Qualifications:

- strong, personal relationship with Jesus Christ
- passionate about the power of the Arts to communicate the gospel for the transformation of the world, and discipleship of the artist
- at least two years formal training in music or music-related degree, preferred completion of music degree
- proficiency in vocal skill, functional use of an accompaniment instrument to lead group rehearsal, functional music theory, training and experience in choral conducting,
- technology skills relating to music performance
- strong interpersonal skills

General Responsibilities: (included, but not limited to the following)

- Assist with weekly choir rehearsal, lead sectional rehearsals as needed
- Direct adult choir 1-2 times monthly and in absence of choir director
- Lead choir rehearsal prep prior to worship services
- Serve on worship leading rotation in sanctuary services - supervise training of sanctuary worship leader team
- Continue to develop music production station and use of Finale software
- Serve on production team for musical productions
- Supervise placement and care of music equipment in the sanctuary chancel
- Lead seasonal ensembles
- Assist in rehearsal and preparation of soloists and ensembles as needed
- Other duties as may be assigned by pastoral staff and/or worship arts supervisor

Performance Expectations:

- Consistently strive for excellence and foster creativity in the communication of the gospel through the arts at Wesley UMC
- Understand the organization and ministries of WUMC and The United Methodist church
- Actively engage in training and information /techniques/methods/practices related to the arts in worship
- Work collaboratively and cooperative and be a positive and encouraging team member with staff and parishioners of Wesley UMC
- Follow guidelines set forth in WUMC Employment Policy/Handbook
- Be trained in and abide by WUMC Safe Sanctuary policy
- Maintain strict confidentiality as it relates to pastoral concerns of the church members, guests and staff
- Maintain a professional atmosphere in the church at all times
- Effectively communicate ideas, thoughts and concepts
- Demonstrate strong and effective organizational skills
- Participate in annual performance review
- Nurture personal spiritual care and health
- Participate in soul-care
- Maintain confidentiality in all matters related to the church